

JENNA DUNTZ

APPRENTICE – [Lead Operations]

Contact

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Education

Ivy Tech Community College,
Lafayette/IN
Associates, General Studies
Completed July 31, 2022
GPA 2.9

Technical Certificate in
Indiana College Core May 17,
2022

CPhT Certified 2022

Biology, Intro to Healthcare,
Pharmacology, Medical
Terminology, Anatomy, Intro
to Ethics

Summary

I started my career in health back in 2015 working closely with a patient with Lissencephaly and a natural herb pharmacist. I loved it so much that I moved over to a pharmacy technician position with CVS Health.

After working with them for many years, I advanced into a compounding technician position with IU Health.

You can call me the jack of all traits; I have started from compounding natural herbs and attending legislation for the legalization of CBD into regulatory pharmaceuticals and patient management into compounding inpatient and emergency drugs.

I am looking into a four year degree as well as a company which will utilize all of my experience and passion and show me more of how I can be a part of the pharmaceutical industry!

Experience

July 2021 – Current

Pharmacy Technician, CPhT • IU Health Arnette • Lafayette, IN

- CPhT certified
- Knowledgeable with common dilutions and sterilized compounding procedures per drug manufacturer.
- Familiar with Chemo therapy such as BCGs and Mitomycin
- Knowledgeable with BoxPicker inventory management and weekly orders for Cardinal.
- Knowledgeable in Intelliguard and Safeguard. As well as Cerner for patient charging and crediting.
- USP 795 sterilized compounding standards, 185 staffed inpatient beds, inventory management of 25 pyxis machines throughout the hospital.

December 2017 – June 2021

Pharmacy Technician • CVS Health • Surfside Beach, SC; Charleston, SC; Lafayette, IN

Skills

Microsoft
Oracal
Pyxis
Boxpicker
Cerner
Vocera
Swisslog
Intelliguard
Safeguard
Windows
Cardinal
Board of Pharmacy
USP 795 Standards
Excel
Sharepoint
Outlook
Doseedge

- Worked directly with patients who were obtaining weekly/monthly drug therapy.
- Managed patient profiles and drug therapy suggestions per the pharmacist in a proficient manner staying as up to date as possible.
- Worked with insurance companies and premiums for healthcare coverage
- Worked with pharmaceutical companies pertaining to any recalls or refunded waste.
- Worked over-time during the pandemic to assist with society. Mastered customer service skills.
- Maintained inventory of hundreds of drugs, and hundreds of patient profiles as well as managed weekly cardinal orders and outdated pharmaceuticals.

July 2015 – September 2016

CEO Assistant • Palmetto Synergistic Research • Conway, SC

- Arranging travel and scheduling weekly/monthly meetings.
- Leading staff in day to day activities such as compounding, packaging, and patient connection.
- Worked closely with a natural herb pharmacist in the compounding of natural herbs into tinctures, oils, and lotions.
- Traveled to different states for EXPOs and attended many litigation conferences pertaining to natural herbs and the legalization of CBD.
- Managed inventory of many natural herbs and oils as well as hundreds of monthly orders.

Projects

Substance Abuse Advocate, Domestic Violence Advocate, Child Abuse Advocate

Mastered the skill of time management while obtaining a two year associate degree as well as two certificates, working 24-32 hours per week and maintaining the schedule of four children.

Check out my website!

<https://jduntz2.wixsite.com/jennaduntz>

Leadership and Awards

Awarded Technical Certificate in Indiana College Core on May 17, 2022

Awarded CPhT Certification on May 20, 2022

Awarded Associate degree in General Studies on July 31, 2022.

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